



# Enrich

**KICK OFF MEETING**  
**Alicante, 24<sup>th</sup> & 25<sup>th</sup> February, 2014**

**Project Acronym:** ENRICH

**Full Project Title:** Enhancing Energy Accessibility & Efficiency through establishing sustainable STI Support National Networks with a regional dimension in East Africa

**Contract Number:** FED/2013/330-235

**Meeting dates:** 24<sup>th</sup> – 25<sup>th</sup> February 2014

**Venue:** Alicante (Spain)



ENRICH Project is co-financed by the European Commission on the framework of the ACP-EU Co-operation Programme in Science and Technology (S&T II) with Grant Contract identification No. FED/2013/330-235



## KICK-OFF MEETING OBJECTIVES - ALICANTE

### Meeting participants:

- Mark Anderson - Glasgow Caledonian University, Scotland
- Isabell Majewsky - Glasgow Caledonian University, Scotland
- Bakary Diallo - African Virtual University, Kenya
- Atieno Adala - African Virtual University, Kenya
- Charles K. Nzila - MOI University, Kenya
- Richard K. Mibey - MOI University, Kenya
- Simon S. Msanjila - MZUMBE University, Tanzania
- Joseph A. Kuzilwa - MZUMBE University, Tanzania
- Ernest O. Ogwang - MAKERERE University, Uganda
- Gerald Eilu - MAKERERE University, Uganda
- Cosam C. Joseph - Inter University Council for East Africa, Uganda
- George A. Ombakho - Directorate of Research management and Development  
Ministry of Education, Science and Technology, Kenya
- Andrew Mnzava - Tanzanian Commission for Science and Technology, Tanzania
- Maxwell O. Otim - Uganda National Council for Science and Technology, Uganda

Roberto Escarré, University of Alicante, Spain  
Carolina Madeleine, University of Alicante, Spain  
Noelia López, University of Alicante, Spain

### Meeting responsible: UA Team. Contacts:

- + 34 965 90 97 18 (Office)
- + 34 66 757 1808 (Mobile – Noelia López)

**Objectives:** The kick-off event and subsequent project meetings have two-fold objectives. To provide networking opportunities between all partners, as well as provide a space to discuss the different activities and project regulation. The meeting shall be divided into two sessions over two days.

The content of this 2-day session will give an overview to a detailed activity work plan for the 1<sup>st</sup> six moth of the project, will define communication mechanisms, dissemination strategy, reporting requirements, contingency, etc. It will also help to define and appoint the project management board and the project quality board. During the meeting, each partner will introduce briefly their institutions and the STI activities. Structure of the benchmarking questionnaires to find out the real situation in the partners countries, in particular energy research area, will also be discussed.

### Expected Results: Following the meeting it is hoped and expected that:

- partners understand fully their obligations within the project;
- partners may provide feedback and suggestions to the project methodologies;
- all doubts and pending issues (technical and administrative) may be resolved;
- a rapport and working atmosphere between partners can be built up with a first face-to-face contact;
- new contacts and partnerships may be constructed with other world regions.



24/02/2014 (MONDAY)			Venue: Germán Bernacer, GB/1014
From	To	Duration	<b>Important: Meet at the Hotel lobby and transfer to the meeting venue</b> Time: 08.30
08.45	09.00	15'	Arrival of the participants. Registration.
09.00	09.15	15'	<b>Welcome</b> Aurelio López-Tarruella, Scientific Coordinator of the ENRICH project, UA
09.15	09.45	30'	<b>Presentation of the agenda and Kick-off objectives</b> Roberto Escarré, Head of the International Project Management Office - OGPI UA
09.45	10.45	60'	<b>ENRICH Project overview. Background and Rationale. Objectives.</b> Roberto Escarré, Head of the International Project Management Office - OGPI UA
10.45	11.15	30'	<b>Coffee Break and Networking</b> <b>Administrative issues: per diems' distribution to partners during the coffee break.</b>
11.15	12.45	90'	<b>Partners presentations on relevant expertise, expectation, synergies</b> GCU, AVU, MOI, MZUMBE, MAKERERE, IUCEA, DRMD, COSTECH, UNCST Presentation (10') by each partner– Tour de Table / Presentations
12.45	14.15	90'	<b>Lunch Break (El Monte del Olivo)</b>
14.15	15.00	45'	<b>An Overview of the Project Website Structure and Functioning of the Extranet.</b> Francisco Gallego, OGPI IT Coordinator, UA
15.00	15.45	45'	<b>The role of networks in knowledge transfer from public research Organisations: The Spanish Network of University Knowledge Transfer Offices (Red OTRI)</b> Noelia López, Project Manager of the OGPI UA
15.45	16.30	45'	<b>Discussion: synergies with other initiatives, methodology etc.</b> All participants. Facilitated by Roberto Escarré & Noelia López, OGPI UA
<b>END OF FIRST DAY SESSIONS</b>			
<b>18:00 – Hotel pick-up</b>			
<b>18:00 - 20:30 SOCIAL ACTIVITY: Visit to Castle Santa Barbara</b> <b>20.45 Dinner (Taberna del Gourmet)</b> <b>Transfer to the hotel</b>			



25/02/2014 (TUESDAY)			Venue: Germán Bernacer, GB/1014
From	To	Duration	<b>Important: Meet at the Hotel lobby and transfer to the meeting venue</b> Time: 08.30
08.45	09.00	15'	Arrival of the participants.
09.00	10.30	90'	<b>In-depth overview of the ENRICH project: Action Plan: Workpackage by Workpackage.</b> Roberto Escarré, Head of the International Project Management Office - OGPI UA
10.30	11.00	30'	<b>Coffee Break and Networking</b>
11.00	12.00	60'	<b>Reporting and Financial Regulations. Budget and financial aspects of the project.</b> Noelia López, Project Manager of the OGPI UA
12.00	13.00	60'	<b>Action plan -1<sup>st</sup> six month activities – Questionnaire for benchmarking and identification of experts in the STI field. Establishing methodologies</b> Noelia López, Project Manager of the OGPI UA
13.00	14.30	90'	<b>Lunch Break (El Monte del Olivo)</b>
14.30	16.00	90'	<b>Open discussion on methodological aspects. Q&amp;A, closure of KOM</b> All participants. Facilitated by Roberto Escarré & Noelia López, OGPI UA
<b>END OF SECOND DAY SESSIONS</b>			